

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
SEPTEMBER 27, 2011 @ 8:00 A.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office, in Heisler, Alberta on Tuesday, September 27, 2011 @ 8:00 A.M.

PRESENT:	Sean Maciborski	Mayor
	Dennis Steil	Deputy Mayor Steil
	Kel Tetz	Councillor
	Brenda Loesch	Chief Administrative Officer

1. CALL TO ORDER:

Mayor Maciborski called the meeting to order at 8:00 A.M.

2. ADOPTION OF AGENDA:

Motion 280/11

Moved by Mayor Maciborski to adopt the agenda as presented.

CARRIED

3. MINUTES:

Motion 281/11

Moved by Councillor Tetz that Heisler Council approve the August 2011 regular council meeting minutes as presented.

CARRIED

Motion 282/11

Moved by Deputy Mayor Steil that Heisler Council approve the August 8th, 2011 special council meeting minutes as presented.

CARRIED

Motion 283/11

Moved by Deputy Mayor Steil that Heisler Village Council approve the September 13, 2011 special council meeting minutes as presented.

CARRIED

4. PUBLIC HEARING - NONE

5. DELEGATION

Council welcomed Lynne Jenkinson and Constable Julie Lamkey to the meeting at 8:10 A.M. Jenkinson requested a financial commitment from Heisler Village Council for the Community Resources Officer Project at \$7.00 per capita up to and including 2016. Council was also informed on the DARE project which is being used in schools, for support to children.

Motion 284/11

Moved by Mayor Maciborski that the Heisler Village Council accepts the delegation of Lynne Jenkinson and Constable Julie Lamkey as delegation to council.

CARRIED

6. BYLAWS

BYLAW 460-11 – Traffic By-Law

Motion 285/11

Moved by Deputy Mayor Steil that Heisler Village council gives first reading to Bylaw 460-11, a bylaw to regulate and control vehicle, animal and pedestrian traffic.

CARRIED

Motion 286/11

Moved by Mayor Maciborski that Heisler Village council gives second reading to Bylaw 460-11 “Traffic By-Law”, a bylaw to regulate and control vehicle, animal and pedestrian traffic.

CARRIED

Motion 287/11

Moved by Councillor Tetz that Heisler Village council proceeds to third and final reading of Bylaw 460-11, a bylaw to regulate and control vehicle, animal and pedestrian traffic.

CARRIED

Motion 288/11

Moved by Deputy Mayor Steil that Heisler Village council gives third and final reading to Bylaw 460-11, a bylaw to regulate and control vehicle, animal and pedestrian traffic.

CARRIED

BYLAW 459-11 – Snow Removal Bylaw

Motion 289/11

Moved by Deputy Mayor Steil that Heisler Village council gives first reading to Bylaw 459-11, Snow Removal By-Law, a bylaw for the purpose of removal of snow, ice, dirt, debris, or other material from sidewalks in certain areas.

CARRIED

Motion 290/11

Moved by Mayor Maciborski that Heisler Village council gives second reading to Bylaw 459-11, Snow Removal By-Law, a bylaw for the purpose of removal of snow, ice, dirt, debris, or other material from sidewalks in certain areas.

CARRIED

Motion 291/11

Moved by Deputy Mayor Steil that Heisler Village council proceeds to third and final reading to Bylaw 459-11, Snow Removal By-Law, a bylaw for the purpose of removal of snow, ice, dirt, debris, or other material from sidewalks in certain areas.

CARRIED

Motion 292/11

Moved by Deputy Mayor Steil that Heisler Village council gives third and final reading to Bylaw 459-11, Snow Removal By-Law, a bylaw for the purpose of removal of snow, ice, dirt, debris, or other material from sidewalks in certain areas.

CARRIED

BYLAW 458-11 - Water, Sewer and Waste Bylaw**Motion 293/11**

Moved by Councillor Tetz that Heisler Village council gives first reading to Bylaw 458-11, a bylaw to regulate the installation, construction, controlling, and operating of the water and sewer supply.

CARRIED

Motion 294/11

Moved by Mayor Maciborski that Heisler Village council gives second reading to Bylaw 458-11, a bylaw to regulate the installation, construction, controlling, and operating of the water and sewer supply.

CARRIED

Motion 295/11

Moved by Deputy Mayor Steil that Heisler Village council proceeds to third and final reading to Bylaw 458-11, a bylaw to regulate the installation, construction, controlling, and operating of the water and sewer supply.

Carried

Motion 296/11

Moved by Mayor Maciborski that Heisler Village council gives third and final reading to Bylaw 458-11, a bylaw to regulate the installation, construction, controlling, and operating of the water and sewer supply.

CARRIED

7. **POLICIES**

Motion 297/11

Moved by Mayor Maciborski that Heisler Village council approves Policy 2300 – Fire Safety & Maintenance Program Policy.

CARRIED

Motion 298/11

Moved by Deputy Mayor Steil that Heisler Village council approves Policy 3200 – Snow Removal Policy.

CARRIED

8. **OLD BUSINESS**

Water Meter Quotes

Motion 299/11

Moved by Mayor Maciborski that Heisler Village Council accepts the quote from Accu-Flo Meter Services Ltd. for **\$46,832.60** for water meters, complete with valves on the supply side of meter and accepts the quote from Sumco in the amount of **\$27,000.00** to install the meters, and instructs them to begin installation of water meters as soon as possible.

CARRIED

9. **NEW BUSINESS**

Administration Assistance

Motion 300/11

Moved by Mayor Maciborski to instruct Administration to advertise for 3 weeks in the Community Press and in the Heisler Newsletter that the Village of Heisler requires an Assistant CAO and to hire Pat Vallis as an interim administration assistant with the rate of pay at \$15.00 per hour.

CARRIED

Culvert – Roll # 229

Motion 301/11

Moved by Councillor Tetz to replace the culvert on the dump road, and extend it past the roadway and to hire the County of Flagstaff to complete this project.

CARRIED

Flagstaff FCS Community Resources Officer Project

Motion 302/11

Moved by Mayor Maciborski that Heisler Village council commits to \$1085.00 per year for the next four years for the Resource Officer Program.

CARRIED

Approval of Parkland Regional Library 2012-2014 Budget

Motion 303/11

Moved by Mayor Maciborski that Heisler Village Council approves the Parkland Regional Library Budget for 2012 – 2014 with the following requisitions:

2012 - **\$1060.50**, 2013 - **\$1129.50**, 2014 - **\$1226.03**.

CARRIED

No Parking Signs

Motion 304/11

Moved by Councillor Tetz that the Village of Heisler purchase 4 large Klinkers for the price of no more than \$500.00 including delivery to place on both sides of the walking trail and either end to keep all gas operated vehicles off the walking trail and prevent parking on the walking trail on Rutherford Avenue.

CARRIED

10. WRITTEN REPORTS:

Mayor Maciborski – Flagstaff Solid Waste Management – August 29, 2011

Flagstaff Intermunicipal Partnership Committee – September 12, 2011

Flagstaff Solid Waste Management Association – September 26, 2011

Deputy Mayor Steil – Flagstaff Regional Housing Group – September 22, 2011

Councillor Tetz – Flagstaff Community Services -

Emergency Services Committee -

Public Works – August – 2011 report

Bylaw Enforcement - None

Motion 305/11

Moved by Mayor Maciborski to accept the written reports as information.

CARRIED

11. CAO REPORT AND ACTION LIST:

Motion 306/11

Moved by Mayor Maciborski to accept the CAO Report and the Action List as information to council.

CARRIED

12. FINANCE:

Acceptance of cheque Register

Motion 307/11

Moved by Deputy Mayor Steil that Heisler Village council accept the cheque register #827 - # 900 in the amount of **\$52,958.82.**

CARRIED

Financial Statement

Motion 308/11

Moved by Councillor Tetz that Heisler Village council accept the July and August 2011, financial statement as presented.

CARRIED

Motion 309/11

Moved by Mayor Maciborski that Heisler Village Council instructs the Administration Department to reimburse the Administration Assistant the amount of **\$20.00** for 40 kilometers at 0.50 a kilometer.

CARRIED

Motion 310/11

Moved by Councillor Tetz that Heisler Village Council approves Sean Maciborski's expenses in the amount of **\$973.73.**

CARRIED

Motion 311/11

Moved by Mayor Maciborski that Heisler Village council approves Dennis Steil's expenses in the amount of **\$460.00.**

CARRIED

Motion 312/11

Moved by Mayor Maciborski to pay the petty cash expenses in the amount of **\$41.98.**

CARRIED

Motion 313/11

Moved by Deputy Mayor Steil that Heisler Village council purchase the Accounts Receivable modular from Muniware for the price of **\$500.00.**

CARRIED

CORRESPONDENCE:

Flagstaff Intermunicipal Partnership – Minutes – Sept. 12/11.

Letter from Municipal Affairs approval of Municipal Sustainability Grant in the amount of CAO Meeting minutes – Sept/11.

Battle River Railway – Newsletter – Aug/11.

Motion 314/11

Moved by Mayor Maciborski to accept the correspondence for information to council.

CARRIED

Motion 315/11

Moved by Mayor Maciborski to go into camera at 10:45 A.M.

CARRIED

Motion 316/11

Moved by Mayor Maciborski to come out of camera at 11:10 A.M.

CARRIED

Motion 317/11

Moved by Mayor Maciborski to pay Paul Gauthier a \$500.00 Honorium.

CARRIED

Motion 318/11

Moved by Councillor Tetz to apply \$574.50 to tax roll 49 for outstanding utilities as well as \$55.18 for disconnection and interest charges.

CARRIED.

Motion 319/11

Moved by Deputy Mayor Steil to apply \$574.50 to tax roll 26 for outstanding utilities as well as \$55.19 for disconnection and interest charges.

CARRIED

Motion 320/11

Moved by Mayor Maciborski to send a letter to Roll # 235 advising them of the Unsightly Property and that is the grass is not cut by October 21, 2011, that this matter will be turned over to the Bylaw Enforcement Officer for further action, and that the Village of Heisler may consider purchasing their lots for \$2500.00 if the rate payer would like to sell the lot.

CARRIED

DATE OF NEXT MEETING:

The Organizational meeting of Heisler Village council will be held on **October 13, 2011** at 7:00 P.M.

The next regular meeting of the Village of Heisler council will be held on **October 13 2011** following the Organizational meeting.

ADJOURNEMNT:

As all the items on the agenda were addressed, Mayor Maciborski adjourned the meeting at 11:30 A.M.

X

Sean Maciborski
Mayor

X

Brenda Loesch
CAO
